

Memorandum

To: The Deacons
cc: Ian Phillips, Sue Lindridge, Marian Hayden, Ian Warner and Sandra Warner
From: Joe Lansdell
Date: 16th December 2009
Re: Prayer Diary 2010

The Prayer Diary rota for the period up to and including January 2011 is as follows:

January	Graham Durrant
February	Marian Hayden
March	Nikki Larkham
April	Sue Lindridge
May	David Molden
June	Ian Phillips
July	Graham Poole
August	Nicky Shearwood
September	Lesley Stroud
October	Ian Warner
November	Sandra Warner
December	Richard White
January (2011)	Graham Durrant

The handbook for names and a dated list for the homes in West Green will continue to be supplied by Leslie Poole. As the Church photocopier can reduce from A4 into A5 booklet size, please produce the original copy in 4-page A4 portrait format using the largest font size that will enable the diary to fit onto 4 pages. It would be very much appreciated if this could be given to Ian Warner (Operations Manager) by first thing on the Thursday morning prior to the last Sunday in the month; if you can give it to Ian before that, even better! Please can you also email a copy of the month's Prayer Diary to Clare.Sage@CrawleyBaptistChurch.org.uk for inclusion on the Church's website.

Once again, many thanks for serving in this way.

Joe Lansdell
Church Administrator