

**CRAWLEY
BAPTIST CHURCH**

ANNUAL REPORT
(AND AUXILIARY ORGANISATIONS ACCOUNTS)

FOR THE YEAR ENDED

31ST DECEMBER 2007

CRAWLEY BAPTIST CHURCH
ANNUAL REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2007

CONTENTS

1 - Trustees' Annual Report	page 2
2 - Statement of Trustees' Responsibilities	page 5
3 - Auditors' Report	page 6
4 - Statement of Financial Activities	page 7
5 - Balance Sheet	page 8
6 - Notes to the Accounts	page 11
Risk Management Report Achievements and Performance 2007 Plans for the Future	Appendix A Appendix B Appendix C

CRAWLEY BAPTIST CHURCH

1. - TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST DECEMBER 2007

Reference and Administrative Information

The full name of the Charity is **Crawley Baptist Church**; the Charity is affiliated to the Baptist Union of Great Britain and under current legislation is exempted from separate registration with the Charity Commissioners. The principal office is situated at Crabtree Road, West Green, Crawley, West Sussex RH11 7HJ. Throughout the year and as at 31 December 2007 the Church Deacons (and thus the Trustees together with the Senior Minister, Ian Phillips) were Miss Valerie Fentiman, the Mrs' Nikki Larkham and Lesley Stroud and Messrs Graham Durrant, Maurice Frost, Colin Guest, Alan Michell and David Molden.

In addition to the Senior Minister, the Church had the following paid members of staff: Minister for Pastoral & Counselling, Mrs Sandra Warner; Minister for Children's and Youth Work, Mrs Sue Lindridge; Minister for Music and Worship, Mrs Marian Hayden; Administrator, Mr Joe Lansdell; Secretary/Administrative Assistant, Mrs Carol Chamberlain; Lounge Project Manager, Mrs Frances Banks-Broome; Cleaner, Mrs Clare Sage.

The Church's bankers are the Royal Bank of Scotland, 50 High Street, Crawley, West Sussex. The Church's auditors are Baldwin Scofield & Co., 3 Newhouse Business Centre, Old Crawley Road, Horsham, West Sussex.

Structure, Governance and Management

The Charity is governed by the Fairbairn Trust, a model trust issued by the Baptist Union of Great Britain, and by the **Church Rules** revised 1973 edition and updated by various amendments since that date. The Deacons are elected by the Church Members at a meeting convened for that purpose annually in November and are generally elected for a period of three years. The qualifications of a Deacon are that he/she should be a person of mature faith, filled with the Holy Spirit, supportive to the full the worship and witness of the Church, supportive of a small group as fully as they are able, and able to work in harmony with the Senior Minister and fellow Deacons. The responsibility of a Deacon is to meet on the first Thursday of every month, at least one away day and one weekend away for business, training and development.

Induction and training of the responsibility of Trustees is done on an informal basis as they are nominated for election. They are made aware of the role and responsibilities and relevant information is passed to them as and when it is received either at the regular monthly meeting or on training or planning days.

Risk Management Report

Under the Statement of Recommended Practice (SORP) 2005 regulations the Deacons, as Trustees, have to complete an ongoing Risk Management review. The Deacons have undertaken this review during the year in order to identify and manage the principal risks that may deter Crawley Baptist Church from achieving it's main objectives. A copy of the latest review as at 31st December 2007 is included as Appendix A.

(continued)

CRAWLEY BAPTIST CHURCH

TRUSTEES' ANNUAL REPORT FOR THE YEAR 2007

(continued)

Objectives and Activities

The purpose of the Church is to Declare God's Praise, Develop Christian Disciples and Demonstrate Christian Love.

As a GOSPEL People, the Church's values are:

Grace – we will be motivated by God's free gift of love in all that we do;

One Another – we will be real as we care for one another and work together;

Servant Hearts – we will serve those in the local community and beyond with integrity and love;

People – we will share the Good News of Jesus with anyone who does not know Him;

Equipped – we will identify, develop and use our God given gifts;

Lifestyle – we will be good stewards of our time, talents and possessions.

The Church's Vision Statement is that "By 2010 Crawley Baptist Church will be a vibrant family of Christians where every person is stepping out in faith, committed to growing partnerships across churches and reaching communities with God's love."

Achievements and Performance

The "Thrusts 2007" - see Appendix B - provide our aims and objectives for the year and in the light of working towards these Thrusts the church has grown particularly in the depth of its relationships as a community which has been the main focus of the Vision for this year. Many of our activities have had this as their emphasis. It has also grown numerically and in the way it relates to the community outside the "church". We continue to work towards building an authentic Christ-like community. We have helped more people find their place in service, and for some to confirm their place through the Network Course. We are developing the role of a receptionist to help in the efficient running and use of the premises.

Financial Review

The implications of the rebuilding project, completed in August 2003, continue to dominate the balance sheet; the building and refurbishment costs, architects and other professional fees, estimated loan interest and a commitment to double tithe in support of evangelism, outreach and mission, have amounted to £2.203m. The total raised as at 31st December 2007 in gifts, pledges and associated Gift Aid refunds amounts to £2,024m. The original bridging loans covering future pledged donations obtained from the Baptist Union Loan Fund (£400,000) and the Baptist Building Fund (£35,000) are being repaid in line with the original loan agreements; additional capital repayments to the BU loan of £90,000 have also been made during the year. Additional gifts of £179,239 are required over the outstanding 5-year repayment period of the project and it is the Trustees' intention to clear the deficit as quickly as possible from future Gift Day appeals and other donations.

It should be noted that all cash reserves, other than those required in order to meet day-to-day working capital requirements, are held with the Baptist Union Corporation on interest earning deposit account and are being withdrawn as required.

The main points to note from the detailed accounts attached are shown overleaf (figures in brackets relate to the year ended 31st December 2006):-

(continued)

CRAWLEY BAPTIST CHURCH

TRUSTEES' ANNUAL REPORT FOR THE YEAR 2007

(continued)

- General Offerings, miscellaneous donations and income from use of premises (before tax refund on Gift Aid and interest received) of £182,486 (£168,262) (up 8.5%) were £14,324 below the targeted figure of £196,810. The tax refund at £36,473 (£39,233) was £1,673 ahead of target and interest received at £3,135 (£3,069) was £2,635 more than budgeted.
- Revenue expenditure of £210,483 (£197,106) (up 7%) was £39,364 below budget. Whilst most budgets only show variances of less than £500 of either under or over expenditure, Releasing People into Ministry expenditure was £11,710 below budget due to underspend on Senior Minister expenses by £1,713, Minister for Pastoral and Counselling expenses by £1,333, Minister for Children's & Youth Work expenses by £1,448, Administrator's expenses by £556 and Student Outreach Support costs by £2,300. Supporting Mission expenditure was £6,329 below budget due to underspend on Evangelistic Outreach and Other Mission costs by £5,202 and £1,127 respectively. Developing Ministry expenditure was £8,055 below budget due to underspend on Pastoral and Counselling Team Ministry by £1,771, Aquila Ministry by £1,500, Children and Youth Ministry by £3,042 and Music Ministry by £1,029. Providing Premises & Administrative Support expenditure was £13,314 below budget due to underspend on Church Utilities by £4,129, Repairs and Maintenance by £5,155, PA & AV Systems by £820, PC Upgrades by £902, General Administrative Expenses by £726, Stationery and Printing by £1,075 and Health and Safety, Hygiene and First Aid training by £939.
- The resulting net surplus of income over expenditure for the year and added to the General Fund amounts to £11,613. From the General Fund £12,000 has been transferred to the Premises Fund. The resulting balance on the General Fund now stands at £19,721 and this represents the church's working capital requirement for approximately one month, in line with the Church's reserves policy.
- Additional capital giving to the Gift Day and Premises Funds amounted to £99,762 (£72,535). Also, £21,175 (£12,582) was received by way of tax refund on capital Gift Aid donations. Capital Costs of £18,160 (£25,245) were incurred and related to the building redevelopment; these comprised payments of £3,406 (£7,275) in respect of furniture, fittings and equipment and £14,755 (£17,970) in respect of interest payments to the Baptist Union.
- The restricted Aquila Fund has been created upon receipt of money following closure of the Aquila Trust to be used for work amongst people coping with the breakdown of marriage/partnerships and divorce.
- All debtors are considered good for the full amount owing; all obligations have been and will continue to be met as they fall due.

Plans for the Future

Our "Thrusts 2008" - see Appendix C - are our aims for 2008 and have been arrived at out of reflection on the Thrusts for 2007 and in the light of the changes and growth we have seen in the community. They are linked inextricably to our Vision Statement and driven by our Values. The focus for 2008 continues to be on becoming a more "vibrant family".

Approved by the Deaconate on 6th March 2008

and signed on their behalf by

CRAWLEY BAPTIST CHURCH

2. - STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31ST DECEMBER 2007

Charity law requires the Trustees to prepare financial accounts for each financial year that give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those accounts, the Trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial accounts in accordance with the methods and principles set out in the Statement of Recommended Practice Accounting and Reporting by Charities and to state whether or not the financial accounts have been prepared in accordance with that statement and applicable accounting standards;
- d) prepare the financial accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the charity, and to enable them to ensure that any statements of account comply with the requirements of the Charity (Accounts and Reports) Regulations 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

3. - AUDITORS' REPORT

TO THE TRUSTEES OF CRAWLEY BAPTIST CHURCH

We have audited the financial statements of Crawley Baptist Church on pages 4 to 15 that have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), under the accounting policies set out on page 11.

Respective responsibilities of Trustees and Auditors

As described in the Statement of Trustees' Responsibilities, the charity's trustees are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

We have been appointed under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act. Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 1993. We also report to you if, in our opinion, the Trustees' Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for audit.

We read the other information contained in the Trustees' Report and consider whether it is consistent with the financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to other information.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

The Accumulated Funds of the Church reflect a deficit of £74,668 (£171,971) as at the date of the Balance Sheet. This is the result of the building programme extending over a number of years. We have reviewed the excellent giving record of the Church and the assurance of the Trustees that it is their intention to clear the deficit in as short a period as possible. The accounts have therefore been presented on a going concern basis.

Subject to the foregoing, in our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, of the state of the charity's affairs as at 31st December 2007 and of the incoming resources and application of resources in the year then ended and have been properly prepared in accordance with the Charities Act 1993.

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Baldwin Scofield & Co., Registered Auditors, Chartered Accountants
Unit 3, Newhouse Business Centre, Old Crawley Road Horsham, West Sussex RH12 4RU

CRAWLEY BAPTIST CHURCH

5 - BALANCE SHEET AS AT 31ST DECEMBER 2007

	Note		2007	2006
Fixed Assets	(2)		0.00	0.00
 Current Assets				
Baptist Union Loan Fund	(4)	18,878.00		83,878.00
Cash at Bank				200.00
- Current account	200.00			
- Deposit account	<u>53,749.50</u>			<u>33,385.43</u>
		<u>53,949.50</u>		
		72,827.50		117,463.43
 Debtors:				
	(5)			
- HMR&C Charities		17,130.10		
- Bank Interest due		158.66		
- Photocopier Invoices o/s		<u>113.05</u>		
		<u>17,401.81</u>		<u>11,935.14</u>
			90,229.31	129,398.57
 Creditors falling due within one year:				
- Pilgrims (various events)		317.34		
- Golden Oldies 2008		550.00		
- Bookstall account		256.68		
- Contact Centre		1,631.15		
- Loans received	(5)	1,000.00		
- HMR&C		2,176.82		
- Baptist Union Loan Fund		40,000.00		
- Baptist Building Fund		<u>5,000.00</u>		
			<u>(50,931.99)</u>	<u>(53,471.34)</u>
Net Current Assets			39,297.32	75,927.23
 Creditors falling due after more than 1 year:				
- Baptist Union Loan Fund			(103,965.50)	
- Baptist Building Fund			<u>(10,000.00)</u>	
				<u>(247,898.30)</u>
Net Assets			<u>(74,668.18)</u>	<u>(171,971.07)</u>

(continued)

CRAWLEY BAPTIST CHURCH

BALANCE SHEET AS AT 31ST DECEMBER 2007

(continued)

<u>Represented by:</u>	Note	2007	2006
Restricted Funds:	(6)		
Aquila Fund:	b/f	0.00	0.00
Donations received		4,736.27	
less – Payments made		<u>191.58</u>	
	c/f	4,544.69	0.00
Other Missionary Donations	b/f	0.00	0.00
Donations received		2,922.53	3,155.44
less - Payments made		<u>2,922.53</u>	<u>3,155.44</u>
	c/f	0.00	0.00
Unrestricted Funds:	(6)		
General Fund	b/f	20,108.40	21,882.86
Plus - Transfer from Minibus Fund		0.00	2,524.16
- Transfer from Fund re: Closure of Organisation Accounts		0.00	2,242.72
- Surplus of Income over Expenditure		<u>11,613.52</u>	<u>13,458.66</u>
		31,721.92	40,108.40
less - Transfer to Premises Fund		12,000.00	15,000.00
- Transfer to Koinonia Fund		<u>0.00</u>	<u>5,000.00</u>
	c/f	19,721.92	20,108.40
Gift Day Fund	b/f	0.00	0.00
plus - donations received		91,690.30	69,268.30
- Tax Refund on Gift Aid		<u>21,175.23</u>	<u>12,582.01</u>
		112,865.53	81,850.31
less - Tithe transfer to E O & M Fund	11,286.55		8,185.03
- Tithe transfer to External Tithe Fund	11,286.55		8,185.03
- Transfer to Premises Fund	<u>90,292.43</u>		<u>65,480.25</u>
	(112,865.53)		
	c/f	0.00	0.00
Minibus Fund	b/f	0.00	2,524.16
less - transfer to General Fund		<u>0.00</u>	<u>2,524.16</u>
	c/f	0.00	0.00
Premises Fund	b/f	(362,191.39)	(420,040.28)
plus- Sundry donations		8,072.14	3,267.53
- 2006 BU interest adjustment		25.71	0.00
- Transfer from General Fund		12,000.00	15,000.00
- Transfer from Gift Day Fund		<u>90,292.43</u>	<u>65,480.25</u>
	(251,801.11)		(336,292.50)

(continued)

CRAWLEY BAPTIST CHURCH

BALANCE SHEET AS AT 31ST DECEMBER 2007

(continued)

<i>less</i> - Tithe transfer to:-			
- E O & M Fund	807.21		326.75
- External Tithe Fund	<u>807.21</u>		326.75
	1,614.42		
- Sundry Payments	<u>18,185.43</u>		<u>25,245.39</u>
		(19,799.85)	
	c/f	(271,600.96)	(362,191.39)
 Memorial Fund			
	b/f	773.46	773.46
<i>plus</i> - Sundry bequests & donations	(3) <u>0.00</u>		0.00
		773.46	
<i>less</i> - Purchases	<u>0.00</u>		<u>0.00</u>
	c/f	773.46	773.46
 Evangelism, Outreach and Mission Fund			
	b/f	137,288.56	128,776.78
<i>plus</i> - Transfer from Gift Day Fund	11,286.55		8,185.03
- Transfer from Premises Fund	<u>807.21</u>		<u>326.75</u>
		149,382.32	137,288.56
<i>less</i> - Aghem Expenses	<u>3,892.34</u>		<u>0.00</u>
	c/f	145,489.98	137,288.56
 External Tithe Fund			
	b/f	28,598.59	25,086.81
<i>plus</i> - Transfer from Gift Day Fund	11,286.55		8,185.03
- Transfer from Premises Fund	<u>807.21</u>		326.75
		40,692.35	
<i>less</i> - Donations to various Churches	<u>20,000.00</u>		<u>5,000.00</u>
		20,692.35	28,598.59
 Funds received on Closure of Organisation Accounts			
	b/f	0.00	2,242.72
<i>less</i> - Transfer to General Fund	<u>0.00</u>		<u>2,242.72</u>
	c/f	0.00	0.00
 Koinonia Fund			
	b/f	3,451.31	1,627.81
<i>plus</i> - Donations received	6,010.00		4,105.00
- Transfer from General Fund	<u>0.00</u>		5,000.00
		9,461.31	
<i>less</i> - Donations made	<u>3,750.93</u>		<u>7,281.50</u>
	c/f	<u>5,710.38</u>	3,451.31
	(8)	<u>(74,668.18)</u>	<u>(171,971.07)</u>

Approved by the Deaconate on 6th March 2008

and signed on their behalf by

CRAWLEY BAPTIST CHURCH

6 - NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2007

1. Accounting Policies

Basis of Accounting: The financial accounts have been prepared under the historical cost convention as modified by the revaluation of investments (and fixed assets), in accordance with the provisions of the Charity (Accounts and Reports) Regulations 2005, the Statement of Recommended Practice Accounting and Reporting by Charities 2005 and the Financial Reporting Standard for Smaller Entities (effective January 2005). Under the terms of the SORP the Deacons are required to consolidate the accounts of the church's auxiliary organisations into these accounts. However the Deacons consider that, as the figures appearing in the accounts of some of the auxiliary organisations are not material in the context of the church's accounts as a whole, they have not been consolidated. The un-audited accounts of the church's auxiliary organisations are appended to these accounts.

Income: Donations and legacies are accounted for when received. Other income is accounted for on an accruals basis as far as it is prudent. Income includes income tax recoverable.

2. Fixed Assets

The Baptist Union Corporation Limited are Custodian Trustees of the Church and Manse premises in Crabtree Road, West Green, Crawley. The Church is required to retain and maintain the properties for its own use and may not dispose of them without the permission of the custodian trustees. The Church premises have recently undergone redevelopment and the construction, furniture, fittings and equipment costs plus associated professional fees and loan interest charges are charged to the Income and Expenditure account in the year in which the costs are incurred.

The redevelopment costs have not been capitalised as, in the opinion of the Church Trustees, ownership of the property (and the Manse) are in the name of the Baptist Union Corporation Limited; the value of these assets is thus excluded from the Balance Sheet of Crawley Baptist Church for accounting purposes (see note 10 below). The Church property is regarded by the Corporation as security for an original loan of £400,000 granted by the Corporation to enable the church to redevelop the premises. It is the ongoing practice of Crawley Baptist Church to write off 100% of the capital value of all fixed assets in the year of purchase. All plant and equipment is therefore shown as having a nil value for accounting purposes.

3. Memorial Fund

There has been no movement of the fund during the year. There are no restrictions regarding the use of these funds.

4. Baptist Union Loan Fund

The unsecured investment is made with the Baptist Union Corporation Ltd at a variable rate of interest repayable at short notice not exceeding 32 days.

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CRAWLEY BAPTIST CHURCH

NOTES TO THE ACCOUNTS FOR THE 31ST DECEMBER 2007

(continued)

5. Debtors and Loans Received

The refund due from HM Revenue & Customs Charities on Gift Aid donations is expected to be received within three weeks. All other debtors are due for payment within one month. Loans Received relates to interest free loans received from Church members and repayable by mutual agreement at a date on or before 31 December 2012.

6. Church Funds

With the exception of the Aquila Fund and Other Missionary Donations, all the Church funds are *Unrestricted Funds* within the definition of the Charities Act 1993.

7. Pensions

The Church has a defined contribution pension scheme. The cost of the contributions made by the Church to the scheme is charged to the Income and Expenditure account as incurred.

8. Statement of Financial Activities

A summary of Income and Expenditure, Transfers between Funds and balance brought and carried forward is contained in the separate statement under this heading on page 7.

9. Transfers between Funds

All the Gift Day Fund income of £112,865.53 is available for tithed distribution; £11,286.55 each has therefore been transferred to the Evangelism, Outreach and Mission (EO&M) Fund and the External Tithe Fund (ETF); the remaining £90,292.43 has been transferred to the Premises Fund. All the donations received for the Premises Fund (£8,072.14) are also available for tithed distribution; £807.21 each has therefore been transferred to the EO&M Fund and the ETF. From the General Fund £12,000 has been transferred to the Premises Fund.

10. Premises Fund

The Church has invested a sum of just over £2.00m into the rebuilding project; in the opinion of the Trustees, however, the Church premises are not owned by Crawley Baptist Church but by the Baptist Union Corporation (see note 2 above). To enable the work to proceed, the Baptist Union Corporation and the Baptist Building Fund initially provided loans of £435,000 as a bridging facility against future pledge commitments and associated Gift Aid refunds. As a consequence the balance of the Premises Fund is now shown in deficit to the extent of £271,600 (£362,191); pledges and Gift Aid refunds outstanding and receivable over the next six years are estimated to amount to £187,400.

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CRAWLEY BAPTIST CHURCH

NOTES TO THE ACCOUNTS FOR THE 31ST DECEMBER 2007

(continued)

11. Releasing People into Ministry	<u>2007</u>	<u>Budget</u>	<u>2006</u>
Senior Minister Direct Costs (Net)	29,673.12	29,797	28,446.87
- Expenses and Travel	<u>2,490.51</u>	4,203.	<u>3,584.47</u>
	32,163.63		32,031.34
Minister for Pastoral and Counselling	25,994.88	26,068.	24,968.46
- Expenses and Travel	<u>2,099.47</u>	3,432.	2,243.74
	28,094.35		
Minister for Children's & Youth Work	15,918.48	15,992.	14,618.07
- Expenses and Travel	<u>560.15</u>	2,008.	1,428.83
	16,478.63		
Minister for Music and Worship	4,186.56	4,187.	3,830.40
Administrator's Direct Costs	12,666.24	12,740.	12,163.98
- Expenses and Travel	<u>204.50</u>	760.	268.95
	12,870.74		
Lounge Project: Manager's – direct costs	17,664.48	17,738.	10,563.90
- less net income	<u>-2,899.42</u>	0.	-3,855.66
	14,765.06		
Secretarial Support Costs	2,808.00	2,808.	2,703.96
Cleaners	5,278.26	5,350.	4,810.84
Student Outreach Support	700.00	3,000.	0.00
Training and Development	3,028.27	3,500.	3,609.53
Guest Speakers	<u>500.00</u>	<u>1,000.</u>	<u>625.00</u>
	<u>120,873.50</u>	<u>132,583.</u>	<u>110,011.34</u>
12. Supporting Mission	<u>2007</u>	<u>Budget</u>	<u>2006</u>
Tithe Related Giving:-			
- Home Mission Fund	12,600.00	12,600.	12,000.00
- Baptist Missionary Society	10,800.00	10,800.	10,200.00
- Sally Avery	0.00	0.	7,200.00
- The Lighthouse Project	3,000.00	3,000.	3,000.00
- Other	<u>373.54</u>	<u>1,500.</u>	<u>2,117.02</u>
	26,773.54		34,517.02
Evangelistic Outreach and Mission	<u>3,248.01</u>	<u>8,450.</u>	<u>1,440.34</u>
	<u>30,021.55</u>	<u>36,350.</u>	<u>35,957.36</u>
13. Developing Ministry	<u>2007</u>	<u>Budget</u>	<u>2006</u>
Fellowship Pastoral and Small Group Ministries	4,931.40	5,000.	3,960.02
Pastoral/Counselling Team Ministry	729.17	2,500.	1,311.79
Aquila Ministry	0.00	1,500.	0.00
SPOT Ministry	230.99	500.	400.68
Children and Youth Ministry	6,458.84	9,500.	6,225.90
Music Ministry	1,371.72	2,400.	1,389.95
Drama Ministry	0.00	100.	0.00
Flower Ministry	70.35	200.	215.30
Stewards' Ministry	25.28	100.	0.00
Men's Ministry	411.70	600.	1,042.95
Welcome Team Ministry	15.35	100.	5.97
Contact Centre Ministry	0.00	0.	-208.08
Banner Ministry	<u>1,200.00</u>	<u>1,000.</u>	<u>0.00</u>
	<u>15,444.80</u>	<u>23,500.</u>	<u>14,344.48</u>

(continued)

CRAWLEY BAPTIST CHURCH

NOTES TO THE ACCOUNTS FOR THE 31ST DECEMBER 2007

(continued)

14. Providing Premises and Administrative Support	<u>2007</u>	<u>Budget</u>	<u>2006</u>
Utilities: - Manse	1,919.37	1,800.	1,742.23
- Church	<u>6,371.16</u>	10,500.	<u>8,347.20</u>
	8,290.53		
Council Tax	1,645.86	1,800.	1,572.60
Repairs and Maintenance – Church and Manse	20,750.89	25,905.	12,305.04
Cleaning Materials	1,098.42	720.	647.67
PA & AV Systems - upgrades and maintenance	680.17	1,500.	906.40
Insurance premiums	3,758.81	3,740.	3,612.22
PC replacements and upgrades	<u>598.37</u>	<u>1,500.</u>	514.34
	36,823.05	47,465.	
Stationery, Printing, Photocopying and Postage	2,925.37	4,000.	2,678.48
Fees and Subscriptions	1,267.50	1,200.	713.85
General Administrative Expenses	274.35	1,000.	787.85
Health & Safety, Hygiene and First Aid	<u>1,561.00</u>	<u>2,500.</u>	<u>1,790.60</u>
	<u>42,851.27</u>	<u>56,165.</u>	<u>35,618.48</u>

15. Governance	<u>2007</u>	<u>Budget</u>	<u>2006</u>
Auditor's Fees	<u>1,292.50</u>	<u>1,250.</u>	<u>1,175.00</u>

16. Restricted Funds:	<u>2007</u>	<u>2006</u>
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Other Missionary Donations

The following donations have been received and distributed during the year:-

- Baptist Missionary Society	177.83	221.20
- Home Mission	14.00	32.68
- Easter Team	1,536.58	1,228.30
- Bible Society/S L S Pierson	0.00	443.50
- World Vision	52.50	0.00
- Crawley Open House	300.00	530.75
- Life Discovery	0.00	131.80
- Alan Whitaker	0.00	143.50
- Chris Farley	0.00	143.50
- Lighthouse	0.00	237.53
- MECO	0.00	42.68
- Spurgeon's Children's Homes	40.00	0.00
- Wycliffe Aghem Project	<u>801.62</u>	<u>0.00</u>
	<u>2,922.53</u>	<u>3,155.44</u>

Aquila Fund

Received from the Aquila Trust	4,736.27	0.00
- less payments	<u>191.58</u>	<u>0.00</u>
Balance carried forward	<u>4,544.69</u>	<u>0.00</u>

(continued)

CRAWLEY BAPTIST CHURCH

NOTES TO THE ACCOUNTS FOR THE 31ST DECEMBER 2007

(continued)

17. Other Funds

	<u>2007</u>	<u>2006</u>
Koinonia Fund	5,710.38	3,451.31
Memorial Fund	(3) <u>773.46</u>	<u>773.46</u>
Total	<u>6,483.84</u>	<u>4,224.77</u>

Donations of £6,010.00 (£4,105.00) were received for the Koinonia Fund; disbursements were made of £3,750.93 (£7,281.50). Neither receipts nor payments were made to and/or from the Memorial Fund during the year (see note 3).

18. Connected Charities

Ian Phillips is also a Trustee of *The Easter Team*, a separate registered charity.

CRAWLEY BAPTIST CHURCH - AUXILIARY ORGANISATIONS
ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2007

Birthday Card Account

(Treasurers: Mr Leslie and Mrs Mavis Poole)

Income

Receipts for Orders	1,071.57
Events	16.40
Bonus for 2006 Sales	55.00
Interest Received	<u>6.58</u>
	1,149.55

Expenditure

Purchases	1,099.88
Donations:	
Church Premises Fund	14.40
Other Church Organisations	4.80
Outside Charities	<u>15.67</u>
	<u>34.87</u>
	1,134.75
Excess/(Deficit) of Income over Expenditure	14.80
Balance	b/f <u>34.16</u>
Balance	c/f <u>48.96</u>

Represented by:

Nationwide Building Society	28.82
Cash in hand	<u>20.14</u>
	<u>48.96</u>

Pilgrims

(Treasurers: Mrs Pam Phillips)

Income

Lunch Receipts	924.00
Offerings	309.59
Donations	<u>42.00</u>
	1,275.59

Expenditure

Lunch Payments	529.65
Donations	418.00
Speakers' Expenses	27.00
Sundries	<u>137.30</u>
	1,111.95
Excess/(Deficit) of Income over Expenditure	163.64
Balance b/f	<u>294.08</u>
Balance c/f	<u>457.72</u>

Represented by:

Cash at Bank	228.93
Cash in Hand	<u>228.79</u>
	<u>457.72</u>

Parents and Toddlers
(Treasurer: Mrs Annette Benham)

Income:

Subs	2,345.00
Sales/Other	228.43
Outings	30.00
Photographs	<u>981.00</u>
	3,584.43

Expenditure:

Refreshments	300.00
Activities	242.20
Equipment	19.50
Donations	750.00
Parties/Outings	1,159.51
Gifts/Cards/Stationery	65.26
Photographs	776.98
Photocopying	<u>39.60</u>
	<u>3,353.05</u>
Excess (Deficit) of Income over Expenditure	231.38
Balance b/f	<u>208.66</u>
Balance c/f	<u>440.04</u>

Represented by:

Bank account	427.77
Cash in Hand	<u>12.27</u>
	<u>440.04</u>

The Friendship Group
(Treasurer: Mrs Marilyn Lake)

Income

Offerings	206.36
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Expenditure

Gift to CBC	60.00
Cards, Gifts and Flowers	60.00
Donations	<u>134.50</u>
	<u>254.50</u>
Excess/(Deficit) of Income over Expenditure	(48.14)
Balance b/f	<u>141.20</u>
Balance c/f	<u>93.06</u>

Represented by:

Cash at Bank	50.83
Cash in Hand	<u>42.23</u>
	<u>93.06</u>

The Football Club
(Treasurer: Mr Richard White)

Income

Subs		198.00
School contribution		26.00
Citylink sponsorship		<u>200.00</u>
		424.00

Expenditure

Pitch at K2	64.00	
Team kits	<u>183.20</u>	
		<u>247.20</u>
Excess/(Deficit) of Income over Expenditure		176.80
Balance b/f		<u>0.00</u>
Balance c/f		<u>176.80</u>

Represented by:

Cash in Hand		<u>176.80</u>
		<u>176.80</u>